



Minutes of the Corinthians Badminton Club

2021 AGM

1st July 2021

Location: Ipswich School, Henley Road, Ipswich.

Time: 7:30pm

Attendees: -

Adam Rae, Bob Chamberlain, Brendan Goffin, Chrissie Parr, Dot Steeds, Duncan Hills, Glenn Tooke, Jane Noremberg, Louise Tooke, Martin Waters, Matthew Buller, Nik Hall, Nymone Da Costa-Jones, Rory McKenna, Russell Armstrong, Sally Barker, Sue McKinley, Warren Poole, Graham Mitchell, Jason Croft, Mia-Lily Croft.

1. Apologies for absence

- a. Alex Tooke, Pat Chamberlain, Alan Mason, Isobel Mason, Karen Bass, Darryl Morgan, Peter Taylor, Yvonne Cross

2. Minutes of 2020 AGM

- a. Minutes of last year's meeting were circulated prior to the meeting.
- b. Proposed by Matt Buller, seconded by Brendan Goffin and agreed unanimously.

3. Matters Arising

- a. None

4. Secretary's Report

The last AGM was on 3rd September 2020. Following on from last year's AGM we were able to return to playing club nights for a few weeks before the tier system of lock down was introduced curtailing members from Essex from attending and then finally when Suffolk was escalated up a tier putting a stop to the all play in 2020.

Then we have the full lock down announced in early January 2021, killing off any chance of competitive play for the 20/21 season.

Over this period the committee have only needed to meet twice via MS Teams and those being in March and April to start and manage the return to limited club nights now in progress.

Looking forward the league are anticipating a return to competitive league play and have published a timetable that (if lockdown restrictions allow) will see league play resume in late October/Early November. In line with these plans the club are anticipating continuing Summer Club through to end of August and then resume normal club night and membership from September onwards. With the league introducing a 2-month delay to the start of matches this will give time for the club to get back on its feet and everyone back up to speed of playing regularly before matches start.

With the above timeframes in mind, I will be contacting all club members in August asking about your intentions to join the club and play in league matches so that we can submit the clubs team entries to the league in early September. The league will then form the stackings and fixtures will be arranged during October with matches starting late October/Early November – the league have stated that matches will be allowed through to end of April 2022 to accommodate for the late start.

5. Treasurer's Report

- a. Prior to the meeting Adam circulated copies of the club accounts, these are copied below.
- b. Accounts are still to be audited – Paul Finbow will complete this shortly
- c. Proposed by Sue McKinley, seconded by Rory McKenna, agreed unanimously

Corinthians Badminton Club Balance Sheet

	Apr-21	Apr-21
Current Assets		
Gift aid pending	961.75	961.75
Shuttles in stock	562.25	608.25
Total Current Assets	£ 1,524.00	£ 1,660.00
Cash at bank and in hand		
HSBC Current	1,718.21	1,585.25
HSBC Deposit	1,647.74	1,354.70
Total Cash at bank and in hand	£ 3,365.95	£ 2,939.95
Total current assets	£ 4,889.95	£ 4,599.95
Current liabilities		
Purchases on behalf of club		
Adam Rae	14.00	
Total current liabilities	£ 14.00	£ -
Net current assets	£ 4,875.95	£ 4,599.95
Charity funds		
Previous balance	4,694.04	4,875.95
Profit(Loss) for year	181.91	-276.00
Total Charity funds	£ 4,875.95	£ 4,599.95

Corinthians Badminton Club Profit and Loss

	Apr-20	Apr-21
Income		
Events	681.50	
Grants		510.00
Interest	4.59	0.46
Main season income		
BE fees	555.00	37.50
Donations	1,561.75	105.00
Match fees	3,490.50	0.00
Late match fees		59.00
Pay as you go		861.54
Subscriptions	890.00	137.50
Visitor fees	240.00	
Total Main season income	£ 6,737.25	£ 1,200.54
Miscellaneous income	85.00	
Shirt sales	337.00	
Summer club	2,660.00	
Tax refunds	900.00	
Total Income	£ 11,405.34	£ 1,711.00
Expenditure		
Events	230.00	
Main season costs		
BE fees	880.00	
Hall hire Ipswich School	4,318.00	1,987.00
Shuttles	2,942.06	
Total Main season costs	£ 8,140.06	£ 1,987.00
Miscellaneous expense	213.98	
Club shirt purchase	599.89	
Summer club costs		
Hall hire	1,700.00	
Shuttles	339.50	
Total summer club cost	£ 2,039.50	
Total Expenditures	£ 11,223.43	£ 1,987.00
Net Income/(Expenditure)	£ 181.91	-£ 276.00

6. Election of Committee

- a. Bob expressed his thanks to all the committee for their work over the last year.
- b. Officers

Post	Nominee	Nominated	Seconded	Vote
Chairman	Bob Chamberlain	Glenn Tooke	Adam Rae	Unanimous
Secretary	Glenn Tooke	Bob Chamberlain	Brendan Goffin	Unanimous
Treasurer	Adam Rae	Bob Chamberlain	Warren Poole	Unanimous
Match Secretary	Brendan Goffin	Glenn Tooke	Sue McKinley	Unanimous
Welfare Officer	Nymone Da Costa-Jones	Bob Chamberlain	Sue McKinley	Unanimous
Social Organiser	Sue McKinley	Bob Chamberlain	Matt Buller	Unanimous

c. Members

Name	Proposed	Seconded	Vote
Graham Mitchell	Glenn Tooke	Adam Rae	Unanimous
Matt Buller	Glenn Tooke	Bob Chamberlain	Unanimous
Warren Poole	Glenn Tooke	Brendan Goffin	Unanimous

Sally Barker decided to step down from the committee as a result there is space on the committee should any other club member be interested in joining the committee. Rory McKenna expressed interest and will speak to Bob outside of the meeting.

d. Non-Committee Post – Auditor

Name	Proposed	Seconded
Paul Finbow	Bob Chamberlain	Glenn Tooke

7. Review Club Constitution

All of the amendments are proposed by Sue McKinley and seconded by Bob Chamberlain

Amendment 1

To amend paragraph 6 Administration, bullet point 2 to read

- The committee shall comprise of Chairperson, Secretary, Treasurer, Match Secretary, *Welfare Officer* and between three and six team selectors.
- **Agreed unanimously**

Amendment 2

To replace existing paragraph 8 Child Protection Policy with

8. Club Policies

The Club adopts the following policies and Codes of Conduct

- *Badminton England Equality Policy*
- *Badminton England Safeguarding and Protecting Young People Policy*
- *Badminton England Codes of Conduct for players, coaches, volunteers, officials and parents*
- *Code of conduct for Young People*

*All individual members are deemed to have **read, understood and assented** to these BE documents and as such recognise and adhere to the principles and responsibilities embodied in these documents.*

- **Agreed unanimously**

Amendment 3

Insert the following clause and subsequently renumber all following clauses

9. Safeguarding and Protecting Young People in badminton.

The Club agrees to adopt the BE Safeguarding and Protecting Young People in badminton Policy. The Club appoints a Welfare Officer to serve on its committee in line with BE's guidelines to perform the duties and responsibilities as set out in BE's Welfare Officer job description. This person shall be suitably qualified and hold a current Disclosure and Barring Service certificate.

- **Agreed unanimously**

Amendment 4

Insert the following clause prior to last existing clause

11. Amendments to the Constitution

The Constitution should be reviewed on an annual basis and only changed through agreement by majority vote at an AGM or EGM. Any proposed changes should be directed to the Secretary in writing at least one week before the relevant meeting.

- **Agreed unanimously**

8. Playing arrangements for 2021/22

- a. The expectation is that Summer Club will continue through to end of August 2021. You will need to continue to pre-book whilst the Government restrictions are in place, however if these come to an end as planned on 19th July then this requirement should not be necessary but we may continue to use the pre-booking system as it eases fee collection.
- b. Club Nights and Match Nights for the 21/22 Season are having to change due to hall availability. We can only have the hall on Tuesday evenings from 8:30pm so the plan is to host two home matches starting at 8:30pm each Tuesday. The third match will then be played at an extended session each Thursday.

9. Fee Structure for 2021/22

Adam proposes that Subscriptions should increase to £75 per person, and match fees remain unchanged at £6 for home matches and £5 for away matches.

Seconded by Bob Chamberlain
Agreed unanimously

10. Any other Business

- a. Nymone asked all club members present to connect to the club Instagram Account. To assist with this Glenn will send out details with the next club email update.

Meeting closed at 8:02pm